



Scoil Bhríde,
Lisdowney, Ballyragget,
Co. Kilkenny.
Email: lisdowneyns@gmail.com
www.scoilbhrídenslisdowney.weebly.com
Roll No. 00788V, Phone 056 8833495
Reg. Charity No: 20125127



Application for Admission of New Pupils Year 2024-2025

The Department of Education and Skills has developed an electronic database of primary school pupils called the Primary Online Database (POD) which involves schools maintaining and returning data on pupils to the Department at individual pupil level on a live system. The database allows the Department to evaluate progress and outcomes of pupils at primary level, to validate school enrolment returns for grant payment and teacher allocation purposes, to follow up on pupils who do not make the transfer from primary to post primary level and for statistical reporting.

The database will hold data on all primary school pupils including their PPSN, First Name, Surname, Name as per Birth Certificate, Mother's Birth Surname, Address (including Eircode), Date of Birth, Gender, Nationality, whether the pupil is in receipt of an Exemption from Irish and if so the reason for same, and whether the pupil is in a Mainstream or Special Class. The database will record the class grouping and standard the pupil is enrolled in.

The database will also contain, on an optional basis, information on the pupil's religion, on their ethnic or cultural background and whether one of the pupil's mother tongues is English or Irish.

The data required for POD is marked with an asterisk* and will only be uploaded for POD if your child is enrolled. All other data we need for the efficient running of the school. In order to assist with the gathering of data please complete the form in CAPITAL LETTERS and return to the school. This form will be retained by the school.

* Pupil First and Middle Names: _____ *Pupil Surname: _____

* Birth Cert First Name (if different from above)

* Birth Cert Surname (if different from above)

* Pupil Address:

*Eircode:

* Date of Birth: _____ *PPSN _____ * Gender Male [] Female []

* Mother's Birth Surname _____ * County _____ *Nationality _____

The following information is required for the efficient running of the school and will not be uploaded to POD

Date and Place of Baptism *(if applicable)*: _____

(Please attach copy of Baptismal Cert. If baptised outside Lisdowney Parish)

Irish version of child's name: _____

Previous Primary School or Playschool attended *(if applicable)*: _____

Previous Class (Primary School) _____

Mother's Name: _____ Telephone No. _____ Home No. _____

Father's Name: _____ Telephone No: _____ Home No. _____

Please nominate one mobile number for our Text-a-Parent Service: _____

E-mail: _____

Alternative Contact: Name: _____ Tel. No.: _____

(e.g. close relative or child minder)

Arrangements if child is ill in school: _____

Medical History: *List any health problems your child may have that might affect his/her work or behaviour in school e.g. allergies, epilepsy, asthma, sight or hearing difficulty, etc. (including any relevant reports assessments) :*

Medication: _____

Doctor Name & Phone Number: _____

Please make the school aware as early as possible of any family situation such as bereavement, or separation that could impact on your child, so that we can be as supportive as possible.

Please answer YES or NO to the following *(please circle as appropriate)*:

Does any legal order exist under Family Law that the school should know about: YES : NO

We have read a copy of the "Code of Behaviour" (available on school website): YES : NO

We will support & co-operate with the staff of the school: YES : NO

Signature Parent/Guardian 1:

Signature Parent/Guardian 2:

Date: ____/____/____

Consensual Pupil Information requested for Department of Education and Skills Primary Online Database

The Department has consulted with the Data Protection Commissioner in relation to the collection of individual pupil information for the Primary Online Database. Religion and ethnic and cultural background are special category data under the General Data Protection Regulation (GDPR). Mother tongue is personal category data requiring consent for collection. While these questions are optional, written consent is sought by the student’s school to record this information and for the school to forward this information to the Department.

The information would be very useful to the Department for statistical and research purposes. Aggregated information on Ethnic/Cultural background will be used to track the progress of these groups, and to compare their progress with other groups, thereby identifying gaps in the system and assisting in the development and implementation of appropriate policies and interventions. Aggregated information on religion will be used for statistical purposes only. Mother tongue is collected to identify, monitor and evaluate the need for English as an additional language (EAL) support. Parents/guardians have the option to identify their children’s religion, ethnic background or if mother tongue is English or Irish and to consent for this information to be transferred to the Department of Education and Skills. This page of the form will be retained by your primary school.

Special category data

***To which ethnic or cultural background group does your child belong (please tick one)?**

(Categories based on the Census of Population)

- | | | | | | | | |
|--------------------------------|--------------------------|---|--------------------------|------|--------------------------|----------------------------|--------------------------|
| White Irish | <input type="checkbox"/> | Irish Traveller | <input type="checkbox"/> | Roma | <input type="checkbox"/> | Any other White Background | <input type="checkbox"/> |
| Black or Black Irish - African | <input type="checkbox"/> | Black or Black Irish - Any other Black Background | <input type="checkbox"/> | | | | |
| Asian or Asian Irish – Chinese | <input type="checkbox"/> | Asian or Asian Irish - Any other Asian background | <input type="checkbox"/> | | | | |
| Other (inc. mixed background) | <input type="checkbox"/> | No consent | <input type="checkbox"/> | | | | |

***What is your child’s religion?**

- | | | | | | |
|--|--------------------------|------------------------------|--------------------------|-----------------------------------|--------------------------|
| Roman Catholic | <input type="checkbox"/> | No Consent | <input type="checkbox"/> | No Religion | <input type="checkbox"/> |
| Muslim (Islamic) | <input type="checkbox"/> | Church of Ireland (Anglican) | <input type="checkbox"/> | Orthodox (Greek, Coptic, Russian) | <input type="checkbox"/> |
| Christian Religion (not further defined) | <input type="checkbox"/> | Apostolic or Pentecostal | <input type="checkbox"/> | Other Religions | <input type="checkbox"/> |
| Hindu | <input type="checkbox"/> | Presbyterian | <input type="checkbox"/> | Atheist | <input type="checkbox"/> |
| Baptist | <input type="checkbox"/> | Buddhist | <input type="checkbox"/> | Protestant | <input type="checkbox"/> |
| Jehovah’s Witness | <input type="checkbox"/> | Methodist, Wesleyan | <input type="checkbox"/> | Lutheran | <input type="checkbox"/> |
| Agnostic | <input type="checkbox"/> | Evangelical | <input type="checkbox"/> | Jewish | <input type="checkbox"/> |

Personal category data

***Is one of the pupil's mother tongues (i.e. language spoken at home) Irish or English?**

Yes No No Consent

I consent for the special category data in the two questions and the personal category data question to be stored on the Primary Online Database (POD) and transferred to the Department of Education and Skills and any other primary schools my child may transfer to during the course of their time in primary school.

Declaration

Please read each statement and tick the box:

I /we wish to enrol our child _____ (child's name) in Lisdowney NS, Scoil Bhríde :

I/we understand that all applications are subject to their being a place in the school.

I/we understand that the completion and return of this application form does not imply acceptance of the application or enrolment in the school.

Signed: _____

Signed: _____

Parent/Guardian (1)

Parent/Guardian (2)

Date: _____

Please complete this form and return to your primary school. For further information on POD please go to the Department of Education and Skills' website www.education.ie

NB: Please ensure that a photocopy of the child's BIRTH CERTIFICATE and if applicable a photocopy of the BAPTISM CERTIFICATE (not necessary if baptised in Lisdowney) are returned along with this Application Form, on or before the 15th February 2024

If any of the above information (e.g. contact telephone number, etc.) changes while your child is a pupil of the school, please inform the school so that we can update our records.

Data Protection: The information provided on this form is confidential and will be retained, used and disclosed by *Lisdowney NS, Scoil Bhríde* in line with the school's Data Protection Policy, a copy of which is available at <http://scoilbhridenslisdowney.weebly.com/>. Please also see the school's Data Privacy Notice available in Appendix 3 of the school's Data Protection Policy. All pupil data will be stored in compliance with GDPR 2018.

FOR OFFICE USE ONLY:

Date received: _____

School Stamp: _____

APPENDIX 1: PARENTAL CONSENT FORM



Scoil Bhríde,
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Email: lisdowneyns@gmail.com
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During the course of the school year, all classes undertake a variety of different activities outside the school premises. In this once off form, we ask your permission for your child to participate in certain activities. In order to cut down on paper we have included as many permissions as possible on one sheet. Please read carefully each of the items listed below and tick the relevant box. Not all items may be relevant to your child this year, but they probably will at some stage in the future. Should you have any questions regarding any of the items below, please feel free to contact the class teacher or principal.

I hereby give permission for my child in relation to the following:	Yes	No
Go on school tours, local educational visits/field trips, swimming, competitions, projects, support group and individual classes and participate in other activities (e.g. sport (hurling, football, camogie), quizzes, choir etc.) outside of school premises. When we take the children on these outings, we increase the level of supervision to meet the needs of the particular activity.		
We are in the fortunate position of having three support Teachers in Scoil Bhríde NS, Lisdowney i.e. shared Learning Support Teacher, part-time Resource Teacher and a Special Class Teacher. We wish to make optimum use of all teaching time of these teachers to ensure that all children will benefit from their support. At different stages throughout the year children may have the opportunity to attend support teaching in a class, group or individual setting. These classes benefit individual needs and equally group work and also social interactions and thus enhance all learning in school.		
On occasions such as Communion, Confirmation, Plays and other school events, local press photographers/videographers take group photos/videos of children in some instances identify the children by name. Do you agree to the school using your child's image/video in this way? (Please remember that removing a child from a photo/video of the rest of the class can be quite upsetting for the child). (These videos may only be sold to parents of children in the school). At these occasions we would like to remind you to seek permission from parents of other children before uploading images or photos of them on social media.		
Images of your child and his/her work may appear on our website. Images may be of individuals or groups. Only your child's first name will be used if at all. Do you agree to the school using your child's image and first name in this way?		
Should your child injure themselves during the school day such as falling in the yard, etc. Do you give permission for a staff member to provide basic first aid? You will be notified of any serious injury.		
As part of our school's ICT programme, we offer pupil's supervised access to the Internet. We have developed an Acceptable Usage policy which can be viewed on our website or requested from the school. Please read the AU Policy carefully.		
Screening Tests are carried out in the school on all children from Infants to 6 th Class. These tests will be a routine part of my child's time in this school.		
During your child's time in Scoil Bhríde, it may be necessary from time-to-time for teachers to carry out diagnostic testing with your child on an individual basis in order to help them in their educational development.		
SPHE is part of the primary school curriculum. It is mandatory for schools to teach topics and provide information to pupils under the Stay Safe and RSE (Relationship and Sexuality education) programme.		
To allow my family details (name, address, date of birth etc.) to be given to agencies such as HSE (school nurse, doctor dentist) etc.		
To participate in classes held by visiting coaches such as GAA, Soccer, Gymnastics. Classes will at all times be supervised by class teacher.		
To participate in Virtual Classes – e.g. Heritage in schools.		

Name of Child: _____ Name of Parent/Guardian: _____

Signature of Parent/Guardian: _____ Date: _____